


STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Before-School and After-School
Child Care

ITEM NO.: 10C

PREPARED BY: Wayne C. Carruthers 
Assistant Superintendent
of Finance

MEETING: April 27, 2006
ACTION DATE: May 9, 2006

Cari Del Fratte, Coordinator
of Elementary Education

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board determine whether the contract with the YMCA for Before- and After-School Child Care include the actual school usage fee, a reduced school usage fee, or no school usage fee for the 2006-07 pilot program.

KEY POINTS:

- The job description for the Program Coordinator was finalized by the committee. Cari Del Fratte, Coordinator of Elementary Education, was selected by the Superintendent to be the Program Coordinator.
- A subcommittee consisting of Donna Krueger, Cari Del Fratte, Anne Sharp, and Cindy Sonntag met on March 27, 2006 to create a program evaluation for the pilot program. The committee members commented on the evaluation and it was finalized.
- SCPS staff is working with YMCA staff to obtain the documents needed for licensing.
- Elizabeth Clark, Senior Program Director for the Rappahannock Area YMCA, met individually with each of the five principals of the pilot schools to determine spacing needs/requirements, and discuss concerns at the individual sites.
- Work continues on finalizing the contract. Upon completion, the contract will be reviewed by the Executive Director of Legal and Administrative Services, as well as legal counsel, if necessary. Whether the YMCA is charged a building usage fee is an issue that must be resolved prior to the contract being issued. Based on staff calculations, the full fee rate for the combined five sites would be **\$3000.00 per month** plus an annual incidental supply fee of **\$960.00 per year** (paper towels, soap, etc.). The monthly fee is based on square footage and hours of use. Consideration may be given to reduced fees based on the following rationale:
 - The YMCA is the only vendor among those the committee considered that offers a financial assistance program. Families that lack adequate financial resources are offered a reduced fee, based on the level of need presented by the family. No family is turned away because they can't afford the set fee; therefore generated revenue is reduced. In 2005, approximately 35% of the children in the Y's school age programs received financial assistance.
 - The Y offers discounts to all SCPS employees
 - This is a pilot program in its first year, so enrollment may be lower than in subsequent years

- Monthly updates will be provided to the School Board.

SCHOOL BOARD GOAL #3: Encourage parents and the community to increase their interest and involvement in schools, Measurable Objective 3.5 - Implement before and after school, school aged child care. (Source of Measurement--Pilot Evaluation; Group of Department Responsible for Reporting Results--Finance/Support Services; Date/Time of year (approximate) when results will be reported--September, 2006).

SCHOOL BOARD GOAL #6: Introduce programs to enhance employee status, within the school division and the community at large, so that employees are aware of their value to school and community, Measurable Objective 6.4 - Implement before and after school, school aged child care. (Source of Measurement--Pilot Evaluation; Group of Department Responsible for Reporting Results--Finance/Support Services; Date/Time of year (approximate) when results will be reported--September, 2006).

FUNDING SOURCE: N/A

AUTHORIZATION REFERENCE:

1. School Board Meeting Agenda Item 10A, October 26, 2004 Meeting, Topic: Day Care Facilities
2. School Board's Bylaws, Policies, and Regulations - Policy 4-32: Competitive Negotiations/Competitive Sealed Bidding/Awards

KEY POINTS:

1. On December 13, 2005 staff provided an update to the School Board on the Facilities Assessment Program. The assessment program is divided into two main focus efforts, not inspections and facility (building/grounds) assessments. On April 12, 2006 the school board approved the first phase of the assessment program by awarding a professional consulting services contract to conduct comprehensive not inspections for all schools. The facility assessment is the second phase of the assessment program.
2. The purpose of the facility assessment will be to ascertain the present condition of all SCPs facilities, develop a sound management program to track and plan future facility repairs, maintenance, modernization, system(s) replacement and establish cost estimates (programming level) to feed the Capital Improvement Program. The facility assessment effort will include comprehensive surveys, non-destructive testing, and development of facility condition scores for use in prioritizing facility needs.
3. The facility assessment RFP was advertised through the Stafford County Purchasing Department in January 2006. Proposals were received on February 14, 2006. Nineteen (19) consulting firms submitted proposals. An evaluation committee composed of members from SCPs staff reviewed and scored the proposals. The top five scored consulting firms were invited to provide a presentation to staff in early April 2006. The evaluation committee plans to select one consulting firm in late April 2006. Once a consulting firm is selected, staff will negotiate unit rates for the facility assessment. The contract is a one-year professional consulting services contract with four (4) option years.